

PRIVACY NOTICE

1. Data Controller

Within the scope of this website, your personal data is processed by the following company as data controller, in accordance with applicable data protection legislation and the General Data Protection Regulation (GDPR):

EASY2PATCH BİLİŞİM TEKNOLOJİ TİC.SAN.A.Ş.

Address: Üniversiteler Mahallesi 1596. Cadde Teknokent Kuluçka Merkez Binası C Blok Kat 9 No 73 Çankaya/ANKARA

E-mail: info@easy2patch.com

2. Categories of Personal Data Processed

Within the scope of the Company's activities, the following categories of personal data may be processed:

- **Identity and Contact Data:** Full name, e-mail address, phone number, company name, title
 - **Message Content:** Message contents transmitted via the contact form or during an application
 - **Technical Data:** Log records, number of managed devices
 - **Legal Transaction Data:** Consent record indicating that the Privacy Notice has been read
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3. Purposes of Processing Personal Data

Your personal data is processed for the following purposes:

- Responding to requests received through the website
- Managing communication and customer relations
- Ensuring website security
- Ensuring system and network security
- Maintaining log and security records
- Fulfilling legal obligations

This data is not used for the purpose of analysing user behaviour and is processed solely for the purpose of ensuring system security. No automated decision-making or profiling activities are carried out using your personal data within the scope of our website.

4. Legal Bases for Processing Personal Data

Your personal data is processed on the basis of the following legal grounds:

- **GDPR Article 6(1)(b):** Entering into a contract or conducting an application process
 - **GDPR Article 6(1)(f):** Legitimate interests of the data controller (website security and communication management)
 - **GDPR Article 6(1)(a):** Explicit consent (where required)
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5. Transfer of Personal Data

Your personal data may be shared with the following parties:

- Information technology and hosting service providers
- Cloud infrastructure providers
- Legal and consultancy service providers
- Authorised public institutions and organisations (where legally required)

Data is transferred only to the extent necessary and in compliance with data protection legislation. In the event that your personal data is transferred to countries outside the European Economic Area (EEA), the necessary security measures are taken in accordance with the relevant provisions of the GDPR. In this context, appropriate data protection mechanisms such as Standard Contractual Clauses approved by the European Commission are applied.

6. Methods of Collecting Personal Data

Your personal data is collected through the following methods:

- **Via Website Forms**

Collected electronically through the completion of contact forms.

- **Information Provided by the User**

First name, last name, e-mail address, phone number, company information, and message contents are provided voluntarily by users.

- **Automatically Collected Technical Data**

When you visit our website, the following technical data may be automatically recorded:

- IP address
- Browser information
- System access records (log records)
- Date and time of visit
- Form submission time

This data is processed for the purposes of ensuring website security, maintaining system operations, and detecting technical errors.

7. Storage Location and Retention Periods

Personal data collected within the scope of the website is stored on servers located in the Canada region within the European Union.

Appropriate technical and administrative security measures are applied during the processing and storage of data. Upon expiry of the retention period, data is deleted, destroyed, or anonymised.

Personal data is retained for the following periods:

| Data Type | Retention Period |
|--------------------------------|-------------------------|
| Contact form data | 1 year |
| System log records | 6 months |
| Security logs | 1 year |
| Privacy Notice consent records | 3 years |

8. Cookies and Technical Records

Our website may use technically necessary cookies. These cookies are used for the purpose of ensuring the secure operation and technical functioning of the website.

Detailed information on cookies is available on the **Cookie Policy** page.

9. Rights of the Data Subject

Under the General Data Protection Regulation, you have the following rights:

- To request access to your personal data
- To request the rectification of data
- To request the erasure of data
- To request the restriction of data processing activities
- To request data portability
- To object to data processing

To exercise your rights, you may contact us via the following e-mail address:

Requests may be submitted by completing the **Data Subject Request Form** available on the website and sending it to info@easy2patch.com. Your requests are reviewed and assessed by expert personnel, and a response will be provided to you **within a maximum of 30 days**.

10. Entry into Force

This Privacy Notice may be updated as necessary. The current version is always the version published on the website.

I hereby declare that I have read this Privacy Notice and have been informed regarding the processing of my personal data.